

REDEPLOYMENT/VOLUNTEER

A successful Spring 2021 reopening for the college is heavily dependent upon a number of employees being re-deployed or volunteering for COVID-19 related activities outside their normal work assignments. These temporary reassignments are intended to supplement and/or relieve those employees who are assigned COVID-19 related tasks on a normal and regular basis. The activities center around contacting students about test results and close contacts, calling students to check on their wellbeing, working at the testing center, and providing services in the designated quarantine and isolation buildings.

If you are interested in participating in any of the redeployment/volunteer activities listed below, please forward your name, available hours (week day(s) and estimated time) during your normal work schedule, and type of activity requested to Human Resources at human.resource@oneonta.edu. Keep in mind that submitting your name is voluntary and any reassignments are subject to your supervisor's approval, verification of time available for outside assignments and need.

Redeployment

Contact Tracing - This involves identifying close contacts of students who test positive for COVID-19 and communicating with them about quarantining, etc. If you have already submitted your name for this activity, there is no need to do so again.

COVID-19 Help Line – Employees will be provided information and training to respond to calls from students and their parents about the testing process, quarantining, isolating, etc. The college's Call Center will be the primary unit responsible for this activity, but if the number of calls exceeds its capacity, the overflow will be directed to those employees willing to serve on the COVID-19 Help Line. The hours of operation will also be determined by the level of call activity.

Quarantine and Isolation team – Employees serving on this team will deliver food, bring class assignments, and other necessities to students in one of the designated Quarantine and Isolation buildings. There may be additional tasks in the Q & I buildings associated with these roles.

Volunteer

Care Call team – if you're interested in checking in with students who've been placed in quarantine or isolation and following up with them as they return to their residence halls and classrooms, this is the perfect volunteer assignment for you. You can determine how many students you would like to talk to and make calls when it's convenient for you and the student(s).

Thank you for considering filling these important roles – it will make a positive difference to our students, their parents, other employees and the greater Oneonta community.

With gratitude,

Dia

Dia M. Carleton

Dia M. Carleton, J.D. SHRM - SCP
Chief Human Resources Officer
SUNY Oneonta
208 Netzer Administration Building



GET THE FACTS

The COVID-19 Vaccine Is Here!

[Click here](#) for more information on the vaccine, to check your eligibility, and to find a vaccination location.

POOL TESTING REQUIREMENTS AND PROCEDURES

As outlined in the [Spring 2021 Academic Continuity & Health and Safety Draft Plan](#), employees who come to campus to discharge their professional responsibilities are required to participate in the pooled saliva surveillance testing program offered each week at the Alumni Field House.

Weekly pool testing is required for all employees represented by the UUP, CSEA, PEF or PBANYS collective bargaining units who have been present on campus property. Testing is only required for any week in which you are or were on campus. Employees who are working remotely are also welcome and encouraged to participate. If you have not previously participated in the college's pool testing, you will need to create an account at <https://www.suny-covid-test.com/>. If you already have an account, please log in and register for each new test. To reduce wait times at the testing center, it's best to do this ahead of time on your mobile device. If you do not have a cell phone and/or need help, you can register for your test with assistance from volunteers at the testing site. All employees are required to bring their SUNY Oneonta ID card to the testing center each time they are tested. If your scheduled days on campus do not align with the on-site testing times, you may be eligible to participate in self-administered testing and drop-off with supervisor approval. More information about the self-administered testing will be distributed soon.

Results Notification Process

If your pool tests negative for COVID-19, you will receive an email from Human Resources informing you of your negative results. If your pool tests positive – meaning at least one saliva sample in your pool is positive for COVID-19 – SUNY Upstate will conduct follow-up tests on each sample in your pool to determine whose sample(s) tested positive for COVID-19. Human Resources will notify you of both the positive pool result and your individual test result. During this process, you may also receive an email from SUNY Upstate inviting you to create a MyChart account, and a subsequent email from SUNY Upstate once your final results are ready to view. Creating a MyChart account may mean you'll receive your test results earlier than the college receives them from SUNY Upstate. We ask that you immediately notify Human Resources (human.resources@oneonta.edu) upon receipt of any communication from Upstate advising of a positive pool result OR your follow-up individual test results. This will allow Human Resources to provide immediate direction with respect to quarantine and isolation and also gather information about your most recent presence on campus. Human Resources will follow up with a confirmation email to you after Upstate has notified the college.

Next Steps if You Test Positive

When an employee tests positive for COVID-19, designated staff members will work with the local Department of Health to conduct contact tracing among campus constituents and coordinate quarantining and isolation requirements. All identified contacts will be directly notified by the DOH and/or Human Resources, signage will be posted in buildings in which the positive-testing employee lived or worked, and email notifications will be provided to all employees who work or live in the building. The employee's name will not be disclosed. If you have questions about pool testing requirements and procedures, please contact Human Resources at human.resources@oneonta.edu or (607) 436-2509.

Best regards,

Leamor Kahanov and Julie Piscitello

COVID Response Team Steering Committee co-chairs



Employee Assistance Program

Good morning and happy Tuesday!

Firstly, a very happy (and belated) National Law Enforcement Appreciation Day to our incredible friends and colleagues in UPD. (This National Appreciation Day was Saturday, January 9th.). Thank you for your tireless

service, your kindness, your integrity and honor that you all demonstrate on a daily basis. Thank you for all that you do for, and as an incredible part of, our campus community. You are appreciated so very much!

Starting promptly at noon today, NYS EAP Wellness Coordinator Linda Carignan-Everts will share a new presentation:

30 Days, 30 To-Do's to Create a Habit

Tuesday, January 12, 2021

12:00-12:30 PM EST (the session will open at 11:45 AM)

This presentation showcases the WellNYS Program and discusses fun, easy steps to create new habits.

To join the webinar:

1. Go to <https://meetny.webex.com/meetny/k2/j.php?MTID=t278f8ae8268941897594efb3c4a3e0d8>
2. Enter your name and email address.
3. Enter the session password: WellNYS2020
4. Click "Join Now".
5. Follow the instructions that appear on your screen.

A note from NYS EAP: The beginning of 2021 is a wonderful opportunity to make new healthy choices, commit to a resolution, or simply change an unwanted behavior. Many of us want the change to be permanent and transformative. However, executing positive change takes time and requires support to be successful. Your EAP coordinator can assist you with finding support and resources for making financial, health, emotional, career or other positive changes in your life.

For confidential assistance with anything, please email me directly at karen.munson@oneonta.edu, visit the NYS coordinator listing, or call 1-800-822-0244.

Thank you so very much for everything. I appreciate each and every one of you more than words can express. I hope you're having a wonderful week!

Karen

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Karen Munson

EAP Coordinator

karen.munson@oneonta.edu

607-436-2452

CANDLELIGHT VIGIL TO HONOR VICTIMS OF COVID-19

On Jan. 19, SUNY Oneonta will join communities across the nation in remembering the victims of COVID-19 by lighting candles in their honor on campus.

We invite you to honor any loved ones or friends who have passed away from COVID-19 with a luminary in their memory. You can request a luminary by submitting the [form linked here](#) by noon on Jan. 18.

Because of COVID-19 safety precautions, the college will not hold an in-person ceremony or gathering. Photos of the vigil will be shared with the campus community.

The victims of COVID-19 were family members, friends and loved ones, and they will not be forgotten.

Sincerely,

Bernadette Tiapo

Chief Diversity Officer and Interim VP for Student Development

CHAPTER ELECTIONS TIMELINE

UUP Oneonta will be hosting an informational forum in January 29 at 2:30 om, via Teams, for members who may be interested in running for Delegate or an office, to come ask questions and hear about the elections process. Below is the outline of chapter elections. This information is also posted at <https://uupinfo.org/elections/chapter.php>.

Chapter Elections

- Election Certification Date (This is the date you must sign up to be a member by in order to run or vote in the upcoming election) 01/14/21
- Mail Chapter & Affiliate Nomination Forms 01/21/21 - 01/22/21
- Chapter & Affiliate Nominations Close 02/17/21
- Chapter Nomination Lists Posted to Web 02/19/21
- Mail Chapter Elections Ballots 03/10/21 - 03/12/21
- Chapter Elections Ballots Due 04/14/21
- Count Chapter Elections Ballots 04/15/21 - 04/16/21

Conduct Run-off Elections as required

SPRING 2021 REOPENING NEWS

Telecommuting Extended

The telecommuting program slated to expire on Jan. 8, 2021, has now been extended through April 2, 2021. The extension applies to all employees represented by UUP, CSEA and PEF and all Management/Confidential employees.

Reopening Requirement

In November, SUNY published health and safety guidelines for reopening the campus for Spring 2021. According to those guidelines, all faculty and staff “must be pre-screened daily for travel history, COVID-19 history and COVID-19 symptoms for two (2) weeks prior to return” to campus.

To meet this requirement, all employees must complete the online Daily Health Screening for the period of Jan. 11 through Jan. 24, in anticipation of the start of classes on Jan. 25. This requirement includes even those employees who are not working during that two-week period.

Please remember that after the conclusion of the two-week period, all employees, whether working on campus or remotely, must complete the Daily Health Screening for every day they perform work for the college or are in precautionary/quarantine or isolation.

If you have any questions about telecommuting or the Daily Health Screening, please email your questions to human.resources@oneonta.edu.

MEMBERS ONLY BENEFIT

We customize. You could save \$842.¹



UUP has partnered with Liberty Mutual Insurance to bring you customized insurance so you only pay for what you need. You'll enjoy valuable savings on auto and home insurance along with great benefits like 24-Hour Claims Assistance, Accident-Free Discount², and Loss Forgiveness³.

Contact me for your free quote.



Mark Lipka

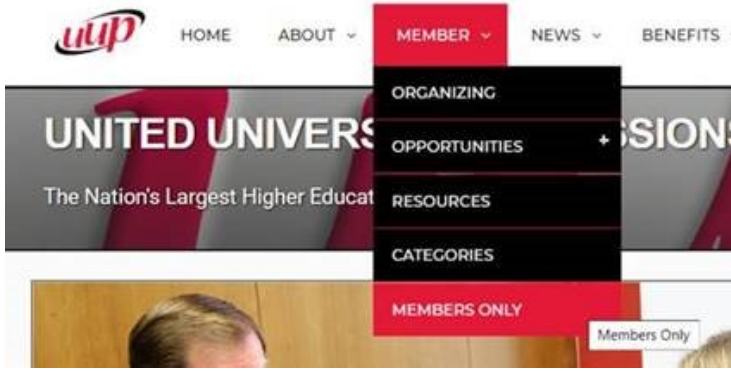
Sales Representative II
200 Plaza Dr
Ste 100
Vestal, NY 13850
(607) 343-2802
Mark.Lipka@LibertyMutual.com
Client #112276



¹Savings validated by countrywide survey of participating new customers from 3/1/2018 to 3/1/2019 who switched to Liberty Mutual. Savings may vary. Comparison does not apply in MA. ²Discounts and savings are available where state laws and regulations allow, and may vary by state. Certain discounts apply to specific coverages only. To the extent permitted by law, applicants are individually underwritten; not all applicants may qualify. ³Subject to eligibility requirements. Benefits and eligibility requirements may vary by state. Coverage provided and underwritten by Liberty Mutual Insurance and its affiliates, 175 Berkeley Street, Boston, MA 02116 USA. Equal Housing Insurer. ©2019 Liberty Mutual Insurance 13589647

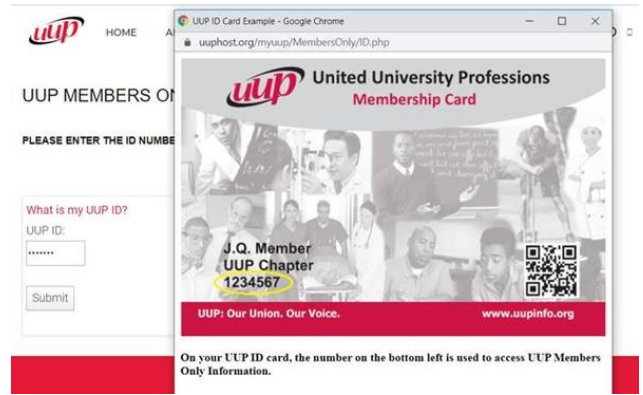
This organization receives financial support for offering this auto and home benefits program.

ACCESSING THE MEMBERS ONLY PORTION OF UUPINFO.ORG



To log into this site you would choose “Members Only” from the “Member” drop down:

You then enter the 7 digit member number. This can be found on your UUP or NYSUT membership card:



PLEASE SELECT YOUR CAMPUS AND ENTER YOUR 5 DIGIT DEPARTMENT ID ORDER TO CONTINUE.

What is my Department ID?

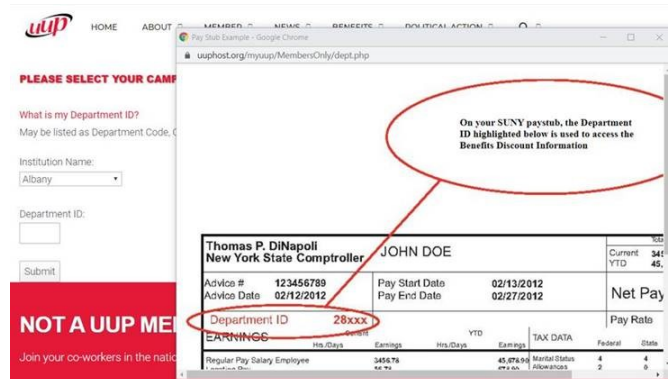
May be listed as Department Code, Campus Code, or Agency Code on electronic payroll records.

Institution Name:

Albany

Next, you choose your institution name from the dropdown listing. If you are a retiree, you will see UUP Retiree in the listing as well.

Finally, you enter your 5 digit Department ID. If you do not know your department ID you can find it on your paystub or by contacting your chapter office.



UPDATED UUP Q&A INFORMATION

An updated version of the UUP COVID-19 Q&A is now available on the COVID-19 Resource Page. Check it out by clicking the image to the right or by [clicking here](#). You will find for information a lot of important information here, so please take a moment to look it all over.



SENTINEL ARTICLES

UUP is looking for members to contribute content for The Sentinel and for future UUP-date! issues.

Please submit articles, recipes and/or pictures to Kerry at oneuup@oneonta.edu



MEMBERS ONLY BENEFITS



BJ's offers UUP members discounted rates for new and renewing membership. If you need a BJ's Wholesale Club membership renewal form please email oneuup@oneonta.edu and note if this is for a new BJ's membership or a renewal. This is a *members only* benefit.



Not a UUP Member Yet?

Join your co-workers in the nation's largest higher education union

[JOIN HERE](#)

TOGETHER WE ARE:



32

CHAPTERS



37000+

MEMBERS



500+

JOB TITLES



1

VOICE

SUNY ONEONTA UUP CHAPTER

607-436-2135

ONEUUP@ONEONTA.EDU

ONEONTA@UUPMAIL.ORG

WEBSITES: WWW.ONEONTAUUP.ORG WWW.UUPINFO.ORG