



To: _____ UUP College Review Panel

From: _____

Date: _____

I was denied a ___ salary increase or ___ promotion (please check one) at an organizational level below that of the President and wish to appeal this decision. The following items are attached for your consideration:

___ Copy of my initial application and supporting materials

___ Statement to be considered as my clarification and/or rebuttal

Signature of Employee

Date

Forward to the UUP Office, 105 IRC

College Review Panel Findings (Panel use only)

Date: _____

___ Appeal denied- Reasons attached*

___ Appeal supported with attached recommendations to the President**

College Review Panel Chair: _____

Chair Signature: _____ Date: _____

*Appeal denied: Return original to employee and CC: College President and immediate supervisor

**Appeal supported: Forward to College President with recommendations and CC: employee and supervisor